

**Faculty-Led Student Experiences,
Sponsored by the Vice President of Academic Affairs**

In alignment with our University Strategic Plan, this funding provides faculty with supplemental support to develop activities that widen student experiences and viewpoints inside and outside the classroom. This Spring 2024 call for applications is open to all full-time faculty in Academic Affairs. Campus-wide collaboration is encouraged across various academic disciplines, student affairs, and student organizations. The applicant must clearly describe their leadership role and unique contribution to the event or activity. Applications will be considered on a rolling basis through the spring semester and/or until funding has been depleted.

Funding is intended to directly benefit the learning experience of students enrolled in a spring 2024 course. Examples of possible funding:

- 1) Purchasing tickets for a class to watch a theatrical or musical performance on campus
- 2) Paying a speaking fee for a virtual speaker in your class or department
- 3) Purchasing supplementary materials for a course that would enhance instruction or student experience

Funding amounts:

Funding may be requested up to \$4,000. Funds will be awarded in the order received, and until funding has been fully distributed. Funds must be utilized before May 31, 2024.

Funding criteria:

- Funding can supplement but should not replace funding for events already scheduled and paid for by another source.
- Funding should not be sought when departmental monies are available.
- Funding must be utilized to support a Spring 2024 course, enhancing the student learning experience beyond what is already designed for the course.
- Small courses are encouraged to scale the opportunity to include additional students in the major, college, or university
- Only one project per proposal
- Prizes or giveaway items are not eligible for funding
- Standardized speaker honorarium is \$250. Amounts more than this must be justified
- Priority will be given to proposals that:
 - align with the university strategic plan
 - provide an itemized budget
 - provide a plan to measure the benefits to the students & course
 - seek funding to impact a maximum number of students.

Name

Job Title

Department

Course number, title and enrollment:

Amount of funding requested:

Short description of project/event. How will this enhance the student learning experience beyond what is already designed into the course? (<250 words)

How many students will participate? Can you scale this opportunity to include a greater number of students?

How will the benefit to students be measured??

How does your proposal align with the university's [strategic plan](#)?

Provide a detailed budget (with justification and timeline for spending funds)

Will others be assisting or co-sponsoring this event/project? If so, whom?

Will you be receiving funding for this event from another source? If so, describe the source and amount of funding.

*Faculty are responsible for planning and executing events/projects, working with their departmental administrative support. Faculty must follow university rules for purchasing and student travel. Faculty are responsible for ensuring all costs are covered that exceed the funding amount.

I understand that this application must be approved before any expenses are incurred.

I have informed my department head of this application.

Signature